

RINCON VALLEY UNION SCHOOL DISTRICT
Regular Board Meeting
1000 Yulupa Avenue, Santa Rosa
June 14, 2011

MINUTES

Present: Mrs. Cynthia Evers
Mr. Chris Rafanelli
Mr. Tom Ford

Absent: Ms. Nancy Doherty
Mrs. Carol Lynn Wood

Administrators: Mrs. Diane Moresi, Superintendent
Mr. Joe Pandolfo, Assistant Superintendent, Business

Others: Interested staff and parents

1. OPEN SESSION

Mrs. Evers called the meeting to order at 6:07 p.m.

2. CLOSED SESSION

Mr. Ford moved and Mr. Rafanelli seconded to adjourn to closed session to discuss the following at 5:30 p.m.: Unanimous.

**2.1 Conference with Legal Counsel – Existing Litigation
OAH Case Number 2011020286 – Notice and Order of Case
Dismissal**

2.2 Collective Bargaining Gov. Code 54957.6

2.2 (a) CTA

2.2 (b) CSEA

2.2 (c) Non-Represented Units

2.3 Personnel Issues, Ed Code 54957.6

2.3 (a) Certificated Management

**3. OPEN SESSION: PLEDGE OF ALLEGIANCE,
CALL TO ORDER AND ROLL CALL**

6:00 p.m.

Mr. Ford moved and Mr. Rafanelli seconded to adjourn closed session and return to open session at 6:05 p.m.: Unanimous.

4. **PUBLIC HEARING: 2011-2012 PRELIMINARY BUDGET**
Mrs. Evers opened the public hearing at 6:08 p.m. to solicit comments or questions regarding the Rincon Valley Union School District's 2011-2012 Preliminary Budget. After no comments or questions, the hearing closed at 6:09 p.m.

5. **PUBLIC HEARING: CATEGORICAL PROGRAM FLEXIBILITY**
Mrs. Evers opened the public hearing at 6:09 p.m. to solicit comments or questions regarding the provisions of SBX 3 4 to allow school districts and county offices of education to utilize funding received from the state budget act for "Tier III" categorical programs for any educational purpose. After no comments or questions, the hearing closed at 6:09 p.m.

6. **PUBLIC HEARING: Deferred Maintenance Plan 6:06 p.m.**
Mrs. Evers opened the public hearing at 6:10 p.m. to solicit comments or questions regarding the Rincon Valley Union School District's five-year Deferred Maintenance Plan. After no comments or questions, the hearing closed at 6:11 p.m.

7. **ANNOUNCEMENT OF CLOSED SESSION DECISIONS**
Mrs. Evers announced that no action was taken in closed session.

9. **AGENDA MODIFICATIONS / ADDITIONS**
Items discussed in closed session were moved to action—item numbers, 14.18 (a) and (b); 14.19 (a) and (b).

9. **AGENDA AND CONSENT ITEM APPROVAL**
Mr. Rafanelli moved and Mr. Ford seconded to approve the agenda and following consent items: Unanimous.
 - 9.2 **Minutes of May 3, 2011, Regular Board Meeting
Minutes of May 31, 2011, Special Board Meeting**

 - 9.2 **Transfers Between Fund Balances and Expenditures
Resolution #06-11-22**
Authorization to make transfers between fund balances and expenditures at close of year per E.C. 42601.

 - 9.3 **Request to Close Bank of America Cash Account, Resolution #06-11-24**
Authorization to close Bank of America Cash Account, Resolution #06-11-24.

- 9.4 Renewal Information Technology Maintenance and Support Agreement, September 2011 – August 2012.**
Authorization to renew Technology Maintenance and Support Agreement, September 2011-August 2012.
- 9.5 Renewal of Student Teaching Contract between Sonoma State University and Rincon Valley Union School District for the 2011/2012 Academic Year**
Authorization to renew student teaching contract between Sonoma State University and Rincon Valley Union School District for the 2011-2012 academic year.
- 9.6 Renewal Sodexo Contract**
Authorization to renew contract between Rincon Valley Union School District and Sodexo America, LLC for food service operations.
- 9.7 License Agreement with City of Santa Rosa**
Authorization to approve the license agreement between Rincon Valley Union School District and the City of Santa Rosa for the purpose of allowing the City to drill, construct, and install a test boring casing and well head on District property at Madrone Elementary School.
- 9.8 Resolution #06-11-26, Closing Special Revenue other than Capital Outlay Fund 17**
Board of Trustees will consider approving closing special revenue other than capital outlay Fund 17, Resolution #06-11-26.
- 9.9 Rincon Valley Charter School Programmatic Audit 2010-2011**
Board of Trustees will accept the Rincon Valley Charter School Programmatic Audit, 2010-2011.
- 9.10 Budget Revisions**
This represents adjustments to the working budget, which require updating to the financial system.
- 9.11 Approval of Warrants:**
- | | | |
|----------|---|-------------------|
| 04/29/11 | - | 1127540 - 1127612 |
| 05/06/11 | - | 1128906 – 1128968 |
| 05/13/11 | - | 1130284 – 1130347 |
| 05/20/11 | - | 1131491 - 1131555 |
| 06/01/11 | - | 1133405 – 1133464 |

10. ANNOUNCEMENTS AND CALENDAR

Mrs. Evers announced the following:

Special Board Retreat	June 20, 2011 3:00 p.m. 301 Calistoga Road, Santa Rosa
Special Board Meeting	June 23, 2011 5:00, District Office
Regular Board Meeting	August 2, 2011 6:00 p.m. – District Office (Mr. Ford will not attend.)

11. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE BOARD

None

12. SUPERINTENDENT’S COMMENTS, LEGISLATIVE UPDATE, CORRESPONDECE

Mrs. Moresi thanked the board for allowing her to be the district superintendent. She expressed her pleasure to be a part of the district for 40 years.

13. INFORMATION

13.1 School Surveys

Board of Trustees reviewed the parent survey summaries from each site. The surveys indicate that students and parents are happy. The area of concern at each campus appears to be poor playground behavior and how it is resolved. Each school has developed actions to address this concern.

The sites conduct a survey every two years. The board would like to see the total number of surveys returned on the top of the survey summary.

13.2 Student Services Update

Mrs. Moresi reported on the final curriculum and instruction activities for 2010-2011:

- 118 teachers participated in the language arts survey. Each school received their individual survey results to analyze for planning purposes.
- District writing assessment results and analysis
- Treasures pacing schedule for 2011-2012

- EL parent survey and results
- EL parent involvement trainings 2011-2012
- Special Education staff agendas
- RTi conference overview
- Community Service Awards

13.3 California Charter Program Quality Review Report

Board of Trustees reviewed the Spring Creek Matanzas Charter Program Quality Review report. Under the terms of the federal grant received by Spring Creek Matanzas School, a full program quality review was required. The review had to be completed by a state approved provider. The principals received the results with their staff and school site council. The results were positive.

13.4 Summer School Update

Mrs. Moresi gave an update on the district's 2011 summer school targeted intervention program and jump start EL. The summer school program is full. There will be three jump start kindergarten classes. There are two first-third grade classes and one fourth-sixth grade class. Summer school will be held at Madrone School July 25 – August 5.

13.5 Annual District Track Meet

Mr. Ford reported on the success of the 2010-2011 district track meet. It had a wonderful turn out and was very organized. The 5th and 6th grade students look forward to participating each year.

Mr. Ford proposed placing a resolution on a future board agenda naming the track meet, "The Diane Moresi Annual Track Meet," as a tribute to her commitment, support, and participation of this event. Designing a "winners cup" was discussed.

14. ACTION

14.1 RVUSD Preliminary Budget 2011-2012

Mr. Ford moved and Mr. Rafanelli seconded to approve adopting the Rincon Valley Union School District Preliminary Budget 2011-2012: Unanimous.
Mr. Pandolfo summarized the main components of the budget.

14.2 Deferred Maintenance Plan

Mr. Ford moved and Mr. Rafanelli seconded to approve the Rincon Valley Union School District's five-year Deferred Maintenance Plan: Unanimous.

- 14.3 SBX 3 4 Categorical Program Flexibility**
Mr. Rafanelli moved and Mr. Ford seconded to approve the provisions of SBX 3 4 to allow the district to utilize funding received from the state budget act for “Tier III” categorical programs for any educational purpose: Unanimous.
- 14.4 Single Plan for Student Achievement / Safe Schools Plan**
Mr. Ford moved and Mr. Rafanelli seconded to approve the Single Plan for Student Achievement and Safe Schools Plan for Sequoia, Whited, Village, Spring Creek, and Matanzas: Unanimous.
- 14.5 Rincon Valley Union School District Program Fees**
Mr. Ford moved and Mr. Rafanelli seconded to approve the district program fees for 2011-2012: Unanimous.
Mr. Pandolfo reported that there will be no changes for food service fees. The day care fees were increased per Mrs. Bates recommendations. The district is now proposing to pilot a no transportation fee for 2011-2012 to help alleviate traffic at school sites. This will not effect routes.
- 14.6 Redwood Consortium for Student Services Administrator Contract Renewal – Two Year**
Mr. Rafanelli moved and Mr. Ford seconded to approve a two-year contract renewal for Erika Salazar, Redwood Consortium for Student Services Director. Unanimous.
- 14.7 Public Disclosure of Salary Settlement Agreement**
Mr. Ford moved and Mr. Rafanelli seconded to approve the public disclosure of salary settlement agreement with classified and certificated employees: Unanimous.
By law, the District must disclose all financial liability as a result of compensation settlements.
- 14.8 Establish Fund Balance Policies as Required by GASB 54, Resolution #06-11-25**
Mr. Ford moved and Mr. Rafanelli seconded to approve Resolution #06-11-25, to establish fund balance policies as required by GASB 54: Unanimous.
Establishing a plan to designate funds exceeding the 15% was discussed.

14.9 Agreement of the Participating School Districts in Sonoma County Regarding Interdistrict Attendance Agreements (Education Code Section 46600 et seq.)

Mr. Rafanelli moved and Mr. Ford seconded to approve the agreement of the participating school districts in Sonoma County regarding interdistrict attendance agreements (Ed. Code Sections 46600): Unanimous.

14.10 Approval of BP/AR

Mr. Rafanelli moved and Mr. Ford seconded to approve the following policies: Unanimous
BP/AR 5117, Interdistrict Transfer
BP/AR 5118, Open Enrollment Act Transfers
AR 3100, Budget

14.11 Tentative Agreement between Rincon Valley Union School District and Rincon Valley Union Teachers' Association (Contract Renewal, Salary and Benefits, and Calendar)

Mr. Rafanelli moved and Mr. Ford seconded to approve the tentative agreement between RVUSD and RVUTA regarding contract renewal dated July 1, 2011 – June 30, 2014, salary and benefits, and calendar: Unanimous.

14.12 Tentative Agreement between Rincon Valley Union School District and the California Schools Employee Association, Chapter 284--Contract revisions and renewal

Mr. Rafanelli moved and Mr. Ford seconded to approve the tentative agreement between RVUSD and CSEA Chapter 284 regarding contract revisions and renewal dated November 1, 2011- October 31, 2014: Unanimous.

14.13 Material Revisions, Rincon Valley Charter School Document

Mr. Rafanelli moved and Mr. Ford seconded to approve material revisions to the Rincon Valley Charter School charter document: Unanimous.

The material revisions include the following:

- Dissolution of the governance structure in place due to the non-profit 501 3C status change in element 4.
- Suspension expulsion changes recommended by counsel, which allow the charter to move more quickly to expulsion regardless of the violation.
- Additional language in Education Code on discrimination.

14.14 Board of Trustee Meeting Schedule 2011-2012

Mr. Rafanelli moved and Mr. Ford seconded to approve the preliminary Board of Trustee meeting schedule for 2011-2012: Unanimous.

14.15 Final Action on Certificated Administrative Reassignment for 2011-12—Education Code Section 44951, Resolution #06-11-27

Mr. Rafanelli moved and Mr. Ford seconded to oppose Resolution #06-11-27, final action on certificated administrative reassignment for 2011-2012: Unanimous.

14.16 Superintendent Search Update

Mr. Ford moved and Mr. Rafanelli seconded to approve the appointment of Dr. Casey D'Angelo as district superintendent contingent upon background check clearance: Unanimous.

Mrs. Evers announced the Board's decision to offer Dr. Casey D'Angelo the position of superintendent for the Rincon Valley Union School District beginning July 1, 2011.

Mr. Ford reported that the Board unanimously agreed with this selection following the interview process.

Mr. Rafanelli commented on the very strong pool of candidates for the superintendent position. The interview process went well.

14.17 Appointment of Acting Superintendent

Mr. Ford moved and Mr. Rafanelli seconded to approve the appointment of Joe Pandolfo, Assistant Superintendent Business, as acting superintendent until such time as the new district superintendent assumes the position: Unanimous.

14.18 Collective Bargaining Gov. Code 54957.6

14.18 (a) Non-Represented Units-Confidential

Mr. Ford moved and Mr. Rafanelli seconded to approve an increase in pay range for the confidential unit Accountant position: Unanimous.

14.18 (b) Non-Represented Units-Supervisory

Mr. Rafanelli moved and Mr. Ford seconded to approve a salary increase for the supervisory unit Maintenance & Operations Supervisor position: Unanimous.

14.19 Personnel Issues, Ed Code 54957.6

14.19 (a) Certificated Management, K-8 Principal

Mr. Rafanelli moved and Mr. Ford seconded to approve an addition of two steps to the K-8 principal salary schedule: Unanimous.

14.19 (b) Certificated Management, Retiring Superintendent

Mr. Ford moved and Mr. Rafanelli seconded to approve an increase to the health benefits cap for retiring superintendent per Board Policy 4355.1: Unanimous.

15. PERSONNEL

Mr. Ford moved and Mr. Rafanelli seconded to approve the following personnel items: Unanimous.

15.1 Classified – New Hires

- Christina Luna, Substitute Special Ed. Asst, RCSS, effective June 6, 2011
- Lauren Boynton, Substitute Special Ed. Asst, RCSS, effective June 6, 2011
- Patty Woods, Substitute Special Ed. Asst, RCSS, effective June 6, 2011
- Travis Taylor, Substitute Special Ed. Asst, RCSS, effective June 6, 2011
- Sarah Fleming, Substitute Special Ed. Asst, RCSS, effective June 6, 2011
- Madeleine Trask, Substitute Special Ed. Asst, RCSS, effective June 6, 2011

15.2 Classified – Withdrawal of Resignation

- Denise Stroud, Noon Duty, Village

15.3 Classified – Resignations

- Aubrey Koch, Day Care Assistant, Village, effective May 27, 2011
- Barbara Smith, Noon Duty, Village, effective June 2, 2011
- Cindy Pradels, Noon Duty, Village, effective June 2, 2011

15.4 Certificated - Resignations

- Melissa Green, Teacher, Austin Creek, effective June 2, 2011
- Mary Pack, Teacher, Binkley, effective June 2, 2011

15.5 Certificated - Retirement

- Tom South, Teacher, Spring Creek, effective June 1, 2011

15.6 Classified – Retirement

- Arteenia Sackett, Instructional Assistant, Village, effective June 2, 2011

15.7 Certificated – Leave of Absence Request

- Kasey Rush, Teacher, Matanzas, effective August 17, 2011 – January 9, 2012

15.8 Classified Management – Leave of Absence Request

- Hannah Bates, After School Programs Director, effective Aug. 15 – Dec 30, 2011

17. BOARD OF TRUSTEE COMMENTS/COMMITTEE REPORTS

Cynthia Evers thanked Diane Moresi for her years with the district. . The Board invited Mrs. Moresi to dinner on June 23rd following her final board meeting.

Mr. Rafanelli wished Mrs. Moresi well in her retirement and stated that the District was very lucky to have her for 40 years.

Mr. Ford announced that the district will hold a meet and greet reception for Dr. D’Angelo on July 1st, 2:30 – 4:00, at the district office.

18. FUTURE AGENDA ITEMS

- Williams Quarterly Report
- Student Transfer Report
- Back to School Events
- Board Meeting Schedule and Topics
- Resolution naming the district track meet after Diane Moresi

20. ADJOURN

Mr. Ford moved and Mr. Rafanelli seconded to adjourn the meeting at 7:48 p.m. Unanimous.

Mrs. Diane Moresi
Secretary to the Board of Trustees