

RINCON VALLEY UNION SCHOOL DISTRICT  
Regular Board Meeting, Board of Trustees  
District Office, 1000 Yulupa Avenue  
September 1, 2009

MINUTES

**Present:** Mrs. Cynthia Evers  
Ms. Nancy Doherty  
Mrs. Cindy Pilar  
Mr. Chris Rafanelli  
Mr. Tom Ford

**Administrators:** Mrs. Diane Moresi, Superintendent  
Mr. Joe Pandolfo, Assistant Superintendent, Business

**Others:** Interested staff and parents

**1. OPEN SESSION: PLEDGE OF ALLEGIANCE,  
CALL TO ORDER AND ROLL CALL**

Board President, Cynthia Evers, called the meeting to order at 7:01 p.m.

**2. PUBLIC HEARING**

Mrs. Evers opened the public hearing at 7:02 p.m. for comments and questions regarding Assurance of Pupil Textbooks and Instructional Materials, Williams Settlement Legislation 2009-2010. There were no comments or questions and the public hearing was closed at 7:03 p.m.

**3. AGENDA MODIFICATIONS/ADDITIONS**

None

**4. AGENDA AND CONSENT ITEM APPROVAL**

Mr. Ford moved and Mr. Rafanelli seconded to approve the agenda and following consent items: Unanimous.

**4.1 Minutes of August 4, 2009 Regular Board Meeting**

**4.2 Approval of Warrants:**

7/31/09	-	1018516 - 1018555
8/14/09	-	1020087 – 1020141
8/24/09	-	1021454 – 1021491

**5. ANNOUNCEMENTS AND CALENDAR**

Mrs. Evers announced the following:

- |                       |   |
|-----------------------|---|
| Board Retreat         | TBD<br>9:00 a.m. – 3:00 p.m.<br>5927 Chandler Ct., Santa Rosa           |
| Regular Board Meeting | October 6, 2009<br>District Office, 7:00 p.m.-- Closed Session 6:30 .m. |
| Special Board Meeting | October 27, 2009<br>District Office, 7:00 p.m.                          |

The Board will set new dates during board comments.

**6. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE BOARD**

None

**7. SUPERINTENDENT’S COMMENTS, LEGISLATIVE UPDATE, CORRESPONDENCE**

Mrs. Moresi commented on the following:

- Applaud teachers and staff on smooth start of school and positive attitude.
- Enrollment is up about 20 students
- Safeway Pharmacists and San Diego Univ. will administer flu mist vaccines . The dates are set for September 28 – October 8. This is a national pilot program.
- Food service menu distributed to Board – Sodexo is doing a great job with breakfast, snack, and lunch.
- GATE parent information night – September 8, 2009, 7:00 p.m.
- New Sub service (Aesop) is running smoothly.
- Diane introduced Susan Radford, Program Manager Student Services.

**8. AWARDS**

**8.1 Mr. Ford moved and Mr. Rafanelli seconded to approve the Resolution for Eric Ord, Certificated Employee of the Month of September, 2009: Unanimous.**

Mr. Ford read the resolution and Mr. Castagnola, Whited Principal, read his letter commending Eric Ord for his ability to deliver a highly rigorous curriculum while meeting the emotional needs of each child. He treats his kindergarten students with care, respect, and dignity.

Mr. Ord expressed his appreciation for this honor. He is proud of his 25 years at Whited and thanked his family and colleagues for their support and contribution to his success.

**8.2 Mr. Rafanelli moved and Ms. Doherty seconded to approve the Resolution for Wendy Schwartz, Classified Employee of the Month of September, 2009: Unanimous.**

Mrs. Pilar read the resolution and Mr. Reno, Sequoia Principal, read his letter commending Wendy Schwartz for her outstanding efforts and abilities as Science Facilitator to make the Sequoia Science Lab the best possible learning environment it can be.

Mrs. Schwartz thanked the Board, Administrators, staff, parents, and students for all of their support and for giving her the opportunity to do what she loves-- being a larger part of the Sequoia community while working in the field of science.

**9. INFORMATION**

**9.1 Summer School Report**

Mrs. Shippey, acting summer school principal, reported on the 2009 targeted intervention summer school program. 354 students were recommended for summer school, and 195 attended. The goal of the program was to provide students with an additional ten days, thirty hours, of instruction in an effort to improve their word skills, reading fluency and written and oral language. Upon review of the pre-test and post-test data, it is evident that students who participated improved in all areas. Included in the program were two GATE classes, one SDC class and a component that addressed our EL students. Parents received notice on how their children did, and principals were given a copy of the pre and post tests.

Staff provided instructional support for all summer school teachers through trainings and by providing materials for the teachers to instruct the students. In addition, there were a number of student helpers and community volunteers present in classrooms.

Mrs. Shippey gave the following recommendations for the 2010 summer school program:

- Same length and time of program
- Provide earlier notification to parents
- Increase teacher awareness of the criteria for recommendation and increase teacher input regarding the students recommended
- Maintain good communication with EL families stressing the importance of attending summer school
- Provide a more accurate registration form identifying the specific programs

Mrs. Rafanelli's comments: Can we look at the scores of those who attended compared to those who did not attend? Is summer school making a difference? The summer school calendar needs to be publicized.

Mr. Ford's comments:

Mr. Ford would like to know how many interdistrict students were invited and did not attend.

Mrs. Pilar's comments: How many of these students are economically disadvantaged?

## **9.2 STAR Test Results and Physical Fitness Report**

Mrs. Moresi reported on the STAR test results and physical fitness report. An initial look at the CST results shows 2008-09 scores to be highest in all grades except grade 4 ELA and grade 3 math. However, grade 3 math increased over 2007-08. The principals and consulting teachers are continuing to analyze the results more in depth following the data training at SCOE.

The similar school comparison report was presented including state ranking. Rincon Valley has made steady growth.

The Physical Education testing results were reviewed. Students' flexibility is not as strong as some other areas.

## **9.3 Summer Maintenance Report**

Mr. Pandolfo reported on the maintenance work that was completed this summer, 2009. The district was able to renovate a bathroom at Spring Creek, replace old carpeting, paint Sequoia School, and abate some asbestos at Village School. The summer custodial staff teamed together to clean one school at a time. Deferred maintenance needs will grow; but at this time, funding does not allow us to address these needs. Tom Ford would like parking lots and paving to be watched so they do not become a hazard. The district will make plans for these renovations so work may commence when funds are available.

## **9.4 Student Services Update**

Mrs. Moresi reported on the following curriculum and instruction activities:

- CELDT Training
- New Teacher Training
- Title I Training
- "Making Use of Your Electronic Data 2008-09 CST Data, principals and two teachers
- GATE 202 for principals
- Charter School professional development and training for charter staff

The Healthy Kids Survey will be given at the end of September to 5<sup>th</sup> and 7<sup>th</sup> grade students.

Early District Standards will be administered to GATE students during the month of September.

## **9.5 Lease Agreement 2003**

The Board discussed options on the refunding of the lease agreement dated September 1, 2003. The lease has a variable rate which requires a letter of credit. The Bank of Nova Scotia has decided to renew the letter of credit only until February 2010, at which time the letter of credit will be withdrawn, and the district will need to refund the debt. The district is investigating ways in which to refund this debt. Since the cost of issuance will not change if the amount of the loan is increased, they are also exploring options of refunding a greater amount with the purpose of having funds available for needed projects in the district.

## **10. ACTION**

### **10.1 Resolution #09-09-01 Declaring that each pupil in the district has sufficient textbooks and/or instructional materials, 2009-2010.**

Mr. Rafanelli moved and Ms. Doherty seconded to approve Resolution #09-09-01, declaring that Rincon Valley Union School District will provide each student with appropriate pupil textbooks and instructional materials, 2009-2010: Unanimous.

### **10.2 Resolution #09-09-02, GANN Limit**

Mr. Rafanelli moved and Ms. Doherty seconded to approve the annual GANN Limit, Resolution #09-09-02: Unanimous.

### **10.3 2008-2009 Unaudited Actual Report, Rincon Valley Union School District**

Mr. Ford moved and Mrs. Pilar seconded to approve the district's financial transactions for FY2008-2009: Unanimous.

Mr. Joe Pandolfo reported that 2008-09 closed the year with an operating deficit of approximately \$200,000. Over the next year the district will need to reduce expenditures to match revenue levels in order to maintain adequate reserves.

### **10.4 2008-2009 Unaudited Actual Report, Rincon Valley Charter School**

Mr. Ford moved and Mrs. Pilar seconded to ratify the Charter School's financial transactions for FY2008-2009: Unanimous.

### **10.5 District Goals 2008-2010**

Mr. Ford moved and Mrs. Pilar seconded to approve the 2008-2010 district goals: Unanimous.

## **11. PERSONNEL**

Mrs. Pilar moved and Ms. Doherty seconded to approve the following personnel items: Unanimous.

### **11.1 Certificated – New Hires**

- Sarah Hardesty, Teacher, Madrone, effective August 10, 2009
- Jessica Link, Teacher, Binkley, effective August 10, 2009
- Sheila Salinas, Teacher, Spring Creek, effective August 10, 2009
- Lisa Waud, Teacher, Sequoia, effective August 10, 2009

### **11.2 Classified - Hew Hires**

- Hilary Buckley, Day Care Assistant, Madrone, effective August 17, 2009
- Emma Conley, Sp. Ed. Instructional Assistant, RCSS, effective August 17, 2009
- Maria Elena Galvan, Sp. Ed. Instructional Assistant, RCSS, effect. Aug. 17, 2009
  
- Celina Luna, Speech & Language Assistant, RCSS, effective August 17, 2009
- Karen Orantes, Sp. Ed. Instructional Assistant, RCSS, effective August 17, 2009
- Karina Luna-Carranza, Sp. Ed. Instruct. Assistant, RCSS, effect. August 19, 2009

### **11.3 Classified – Resignations**

- Susan Williams, Day Care Assistant, Madrone, effective August 11, 2009

## **12. CSEA / RVUTA COMMENTS**

RVUTA – no comments

CSEA – Lisa Maxwell commented on the new food service program and how well the students are liking it. There is a higher amount of participation. Joe Pandolfo commented on how hard the staff is working.

## **13. BOARD OF TRUSTEE COMMENTS/COMMITTEE REPORTS**

Tom Ford—attended a CCS (City County Schools) meeting in Sacramento. Officials have pledged to work together with basic concepts such as “California Forward” They are starting regional meetings.

Cindy Pilar – attended the charter school’s back to school night. Teachers did a great job.

Cynthia Evers-- attended Binkley’s back to school night. Mike Herfurth did a nice presentation.

Chris Rafanelli – state may cut school district budgets mid year.

The Board scheduled October 20 for a study session and cancelled September 25 and October 27.

**14. FUTURE AGENDA ITEMS**

- Transportation Report
- API/Curriculum Report
- William Settlement Complaint-Quarterly Report
- Healthy Kids Survey
- Food Service
- Superintendent's Evaluation

**15. REQUEST FOR INFORMATION**

Chris Rafanelli would like the district to track kids who attended summer school vs. not attended.

Cindy Pilar would like to know how many students made a gain percentage on one performance band by school. She would also like to know the gender base performance.

**16. CLOSED SESSION**

Mrs. Pilar moved and Ms. Doherty seconded to adjourn to closed session at 8:30 p.m. to discuss the following: Unanimous.

**16.1 Personnel Issues Ed. Code 54957**

**17. OPEN SESSION**

Mr. Ford moved and Ms. Doherty seconded to adjourn closed session and return to open session at 8:48 p.m.: Unanimous.

**18. ACTION TAKEN IN CLOSED SESSION**

Mrs. Evers announced the following action taken in closed session:

Mr. Ford moved and Mrs. Pilar seconded to approve certificated hire: Bobbie Schmaus, teacher, RCSS, effective September 2, 2009: Unanimous.

**19. ADJOURN**

Mr. Rafanelli moved and Ms. Doherty seconded to adjourn the meeting at 8:50 p.m.: Unanimous.

Mrs. Diane Moresi  
District Superintendent  
Secretary to the Board of Trustees